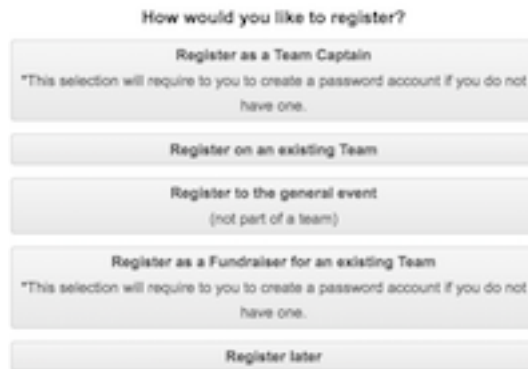


## How to Create an account and Register as Team Captain

1. Click Register Button on home page
2. Choose Register as a Team Captain



How would you like to register?

- Register as a Team Captain  
\*This selection will require to you to create a password account if you do not have one.
- Register on an existing Team
- Register to the general event  
(not part of a team)
- Register as a Fundraiser for an existing Team  
\*This selection will require to you to create a password account if you do not have one.
- Register later

3. **If new:** click: not a user? Create a user account.  
Complete form & write down your password.  
**If returning:** enter your email address and then click reset password (this will create your account on the updated site.



Sign In

Email

Password

4. Enter the verification code that was sent to your email.

You will then be logged into the site.

---

**Verify Email**

You should receive a 6 digit code in an email. Please enter this code to verify that you own the polivier@comcast.net email address

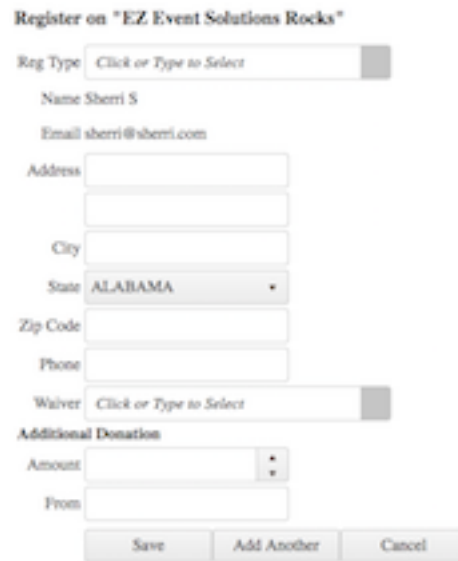
Verification Code:

5. Enter your team name  
Enter your team name



Team Name

6. Fill in form  
Registration Information



Register on "EZ Event Solutions Rocks"

Reg Type

Name Sherril S

Email sberri@sberri.com

Address

City

State ALABAMA

Zip Code

Phone

Waiver

Additional Donation

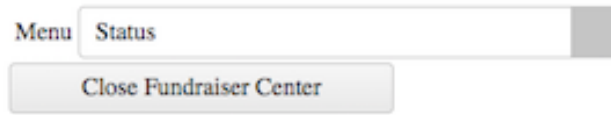
Amount

From

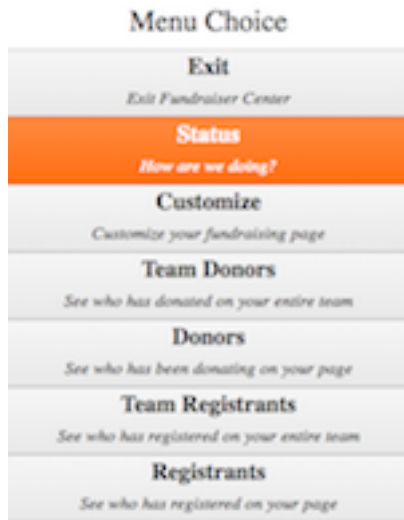
7. Add another to register more, or save to proceed to checkout.

# How to set up Team Page

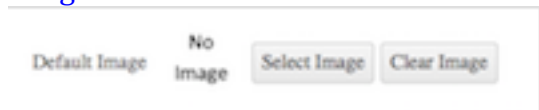
1. From the menu bar, click fundraiser center.
2. Click the gray area next to status.



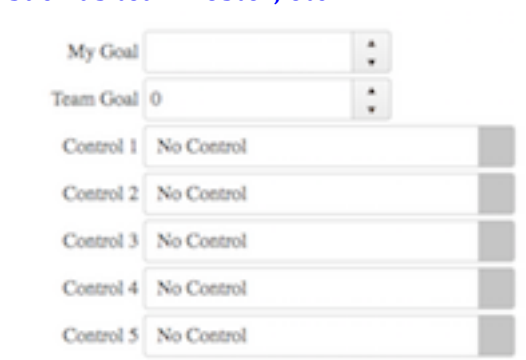
3. Choose customize



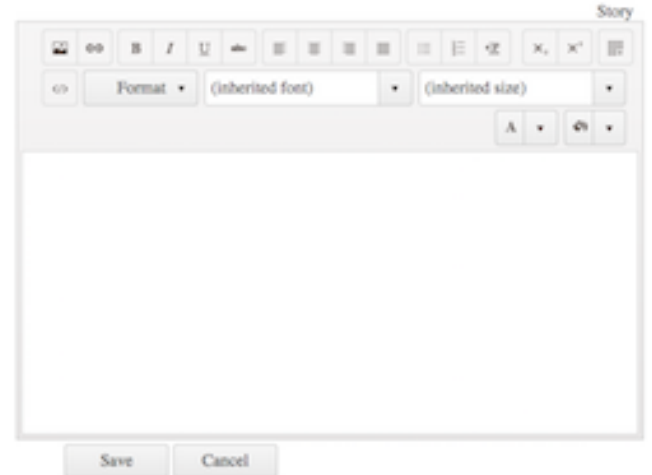
4. If you want to change or add photo, clear image if there is one.



5. Enter your goal, team goal and stat charts, such as team roster, etc.



6. Enter your story, if no story entered, there may be a default story entered by the group.



7. Click SAVE at bottom of page before exiting.

8. Click status menu again to exit.

9. Go to find teams to see your team page. If you want to make changes repeat above steps.

10. Share on social media.